

Angel Fire Public Improvement District 2007-1  
3465 Mountain View Blvd. Suite 14  
P.O. Box 1046  
Angel Fire, NM 87710  
575-377-3483

**PID Board Meeting Minutes**  
**November 12, 2008 at 1:30 p.m. at the Village Meeting Room**

- I. Call to Order – Vice-Chairman Dan Rakes called the meeting to order at 1:30
- II. Pledge of Allegiance – Vice-Chairman Rakes called for the Pledge of Allegiance.
- III. Roll Call – Present were Vice Chairman Dan Rakes, Directors Chuck Verry, Steve Oliver and Gerald White, via telephone conference. Chairman Jim LeBus was absent. Also present was Penni Davey, Administrator. A quorum was present.
- IV. Approval of Agenda – Director Verry made a motion to amend the agenda to change item F. to read RFP 003 on Bond/Loan Counsel and item G. to read RFP 004 on Disclosure Counsel, Director Oliver seconded the motion. Motion carried 3-0.
- V. Approve Minutes from the October 8, 2008 Board Meeting – Director Verry made a motion to approve the minutes from the October 8, 2008 Board Meeting, Director Oliver seconded the motion. Motion carried 3-0.
- VI. Requests and Responses from the Audience (Limit to 3 minutes) – None were presented
- VII. Announcements and Proclamations – None were presented
- VIII. Business
  - 1) New
    - A. Presentation of Carl Abrams, HDR Engineering, Inc. –
      - 1) Funding application has been submitted to NMED September 8.
      - 2) Preliminary Engineering Report (PER) submitted to NMED October 5<sup>th</sup>. Because when the project is finished it will be turned over to the Village to maintain, Carl will meet with the Village to finalize PER to include capacity and infrastructure.
      - 3) Environmental Report (ER) Cultural Survey & potential wetlands delineation completed. No cultural areas identified; 12 wetlands identified. HDR to produce scope and fee for additional efforts related to wetlands.
      - 4) Geotech fieldwork complete. HDR to complete mini-audit of Terracon to ensure requirements of contract are fulfilled.
      - 5) Risk Assessment from 1 to 10. Seven items relate to funding.
      - 6) Water Storage Tank location identified and need for PID to negotiate with AF Resort.

- 7) Surveying Control completed survey for CC 1B Water Storage Tank Location & Roadway improvements. Interface plans being completed for drawings.
  - 8) Met with Darrell Benjamin and information has been obtained to complete Interface Plans. Cost estimate will be supplied to go with the RFP.
  - 9) Schedule has not changed.
  - 10) RFP & Funding are priority: PMP to follow shortly after issuance of RFP to go out Friday.
- B. Consider and Approve additional scope of work for environmental studies for wetlands delineation. Director Oliver made a motion with a cap of \$30,000 for the project to completion, Director White seconded the motion. Motion carried 3-0.
- C. Consider and Approve additional field survey and mapping of proposed water storage tank area. Director Verry made a motion to approve the survey and mapping, Director Oliver seconded the motion. Motion carried 3-0.
- D. Consider and Approve Resolution 2008-4, Variance and Determinations of Approved Village of Angel Fire Design Standards. Director White made a motion to approve Resolution 2008-4, Director Oliver seconded the motion. Motion carried 3-0.
- E. Consider and Approve Resolution 2008-5, \$1M Loan Application. Director Verry made a motion to approve Resolution 2008-5, Director Oliver seconded the motion. Motion carried 3-0.
- F. & G. Consider and Approve RFP 003 on Bond/Loan Counsel and RFP 004 on Disclosure Counsel. Director Verry made a motion to approve RFP 003 & RFP 004, Director Oliver seconded the motion. Motion carried 3-0.

#### IX. Reports

- 1) Director Oliver stated that the Construction Committee met on November 11<sup>th</sup>. We received the Village Standards and we need more specifics for approval. They accepted the HDR invoice and request the Board approve the payment. We reviewed the criteria for selection of the SOQ and agreed with the process and selection of the short list. The RFP will be due mid November.
- 2) Director Verry gave finance Committee Report. Paul Cassidy's report is very positive for funding with the State.

Director Verry supplied the treasurer's report. Balance as of November 12, 2008 – checking \$79,725.09 and interest bearing account \$989,905.70. Transactions included transfer of \$100,000.00 from interest bearing account into regular checking account. Nine checks cleared for a total of \$96,369.90. Outstanding checks total \$3,005.62. Petty cash present balance is \$81.87.

- X. Adjournment – Vice Chairman Rakes adjourned the meeting at 2:48.

J-LLR

James LeBus, Chairman

ATTEST:

Penni Davey, Administrator

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